

EMERGENCY COMMAND CENTER SUPPORT TEAMS **7758**

(No. 42 May 2012)

To provide personnel, qualified in ECC functions for timely mobilization in support of Emergency Command Center Operations, CAL FIRE will maintain Emergency Command Center Support Teams. Region Chiefs are responsible for establishing the number of teams needed.

TEAM COMPOSITION **7758.1**

(No. 42 May 2012)

Each team will consist of 6 team members and 2 optional trainee positions (at the discretion of the team leader):

- Team Leader, Supervisory Dispatch Qualified (EDSP)
- Deputy Team Leader, Supervisory Dispatch Qualified (EDSP)
- Support Dispatchers (2) (EDSD)
- Dispatch Recorders (2) (EDRC)
- Optional Trainee Positions (2) (EDRC/T or EDSD/T or EDSP/T)

Qualified CAL FIRE and cooperating agency personnel may be considered for team assignment. Reimbursement for cooperating agency personnel assigned to CAL FIRE ECC Support Teams will be in accordance with Incident Fiscal Management Handbook 3800 Section 3838.

REGIONAL TEAM COORDINATORS **7758.2**

(No. 42 May 2012)

Each Region will assign one Battalion Chief from the Region Operational Coordination Center to oversee the ECC Support Teams. The Battalion Chiefs will provide direction, support, and act as the liaison for the team and Unit during a deployment.

CRITERIA FOR SELECTION OF TEAM MEMBERS **7758.3**

(No. 42 May 2012)

CAL FIRE's objective is to place highly trained and qualified personnel on Emergency Command Center Support Teams. Specifically, the team leaders MUST have successfully performed in their assigned function within the past 2 years and be knowledgeable in ROSS and the OES ordering process.

The EDSD's and EDRC's MUST have successfully performed in their assigned function within the past 3 years.

Team members will be selected from a pool of candidates. The candidates will be nominated by ECC Chiefs and/or Team Leaders. Candidate nominations will be on the

CAL FIRE-419 CAL FIRE Incident Management Team and ECC Support Team Application. These forms will be signed by the nominee's supervisor, the team leader, and the regional team coordinator for final approval. Once approved, the candidate will be placed into a pool of candidates for consideration if an opening exists on a team. Team leaders will have the final approval when a candidate is placed on a team.

Qualified personnel assigned to Sacramento and Region Headquarters may be included on teams and in the alternate pools.

TEAM AVAILABILITY, DUTY SHIFT ROTATION AND DISPATCH

7758.4

(No. 42 May 2012)

Teams will be on immediate call (one-hour getaway) for one week rotations during the fire season period beginning June 1 to November 1. For the remainder of the year, teams may be available but will not be on call unless requested for special circumstances.

The Northern and Southern Operational Coordination Centers will coordinate the dispatch of the teams through the normal dispatch channels. Requests for additional personnel and equipment other than these teams will be made through the unit ECC or the agency dispatch office controlling the incident.

Immediate call team members may be dispatched to local incidents only. Team members on local incidents when the team is activated shall be released for the team assignment.

There are no assignment restrictions on members of teams not on immediate call; however, consideration of team rotation schedule and possible team callback must be given before assignment.

CRITERIA TO ACTIVATE TEAMS

7758.5

(No. 42 May 2012)

The decision to request a team and the choice of when to place it in service in CAL FIRE command centers will remain with the Unit Chief or their designee. Teams should be utilized only when a unit has exhausted all local means of staffing its ECC operation. The deployment of an Incident Command Team will not automatically require the activation of an ECC Support Team. Once an ECC Support Team is activated, units must continue to attempt a recall of local staff in support of the entire ECC operation.

STAND-BY-TIME

7758.6

(No. 42 May 2012)

Employees in Bargaining Unit 8 who volunteer for, and are selected or assigned to a dispatch team will not be compensated for off-duty time spent waiting to be called (see Bargaining Unit 8 MOU).

UNIT BRIEFING AND CLOSE-OUT BRIEFING

7758.7

(No. 42 May 2012)

A transition briefing for the team will be conducted by the requesting Unit ECC Chief or their designee prior to the team assuming its responsibilities. This briefing is extremely important and useful since this is the time to discuss sensitive areas and concerns of the team members and requesting unit. Team Leaders will produce an after action report on each assigned incident.

UNIT/TEAM RELATIONSHIP

7758.8

(No. 42 May 2012)

ECC support teams will work for and report to the requesting unit ECC Chief or their designee. Units should attempt to maintain a local presence in the expanded operation to assist team members with local issues.

RELEASE OF TEAM

7758.9

(No. 42 May 2012)

The timing for the release of the ECC support team will be at the discretion of the ECC Chief or their designee in concurrence with the Unit Duty Chief. Once an ECC support team is assigned, the Unit should continue to attempt the call back of local personnel to staff its ECC operation.

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